

REGULAR MEETING

JUNE 16, 2014

At the Regular Meeting held on Monday, June 16, 2014 at the Hopkinton Town Hall at 7:00 p.m.

PRESENT: Deputy Supervisor Lyon, Councilpersons Crump, Sochia. Supervisor Wood arrived at 7:10, Councilperson Potter arrived at 7:20 p.m.

OTHERS PRESENT: Stephen Green Hwy Supt., Clerk French, Annette Green, Assessor & Code Officer Allen Fukes, Steve Hopkins, Luann Crocker, Brenda Nicholson, Ernest Wood arrived at 7:10, Ronald Streeter arrived at 7:25 p.m.

Deputy Supervisor Lyon called the Regular Meeting to order at 7:00 p.m.

Mr. Crump made a motion, seconded by Mr. Sochia to accept minutes of Regular Meeting held on May 19, 2014 as presented. Adopted unanimously.

Mr. Crump made a motion, seconded by Mr. Sochia to approve the Supervisors Financial Report for May 2014 as presented. Adopted unanimously.

Voucher Nos. 166 to 192 General Fund Abstract 6 in the amount of \$11,478.84 were audited and approved by the Board.

Voucher Nos. 65 to 78 Highway Fund Abstract 6 in the amount of \$13,390.72 were audited and approved by the Board.

Voucher No. 11 to 12 BHLS Health Center Fund Abstract 6 in the amount of \$935.00 were audited and approved by the Board.

Mr. Sochia made a motion, seconded by Mr. Crump to pay the bills. Adopted unanimously.

Privilege of the Floor:

Steve Hopkins reported to the Board that they had estimated the cost of paint and repairs to the front porch of the Museum would be \$125.00. He also thanked the Board for getting the gazebo in the park maintained.

Mr. Sochia made a motion, seconded by Mr. Crump to approve the expenditure of approximately \$125.00 for the Museum paint and repairs. Adopted unanimously.

Luann Crocker addressed the Board in regards to the Town Hall kitchen. She stated they held a family party at the Town Hall and the kitchen needs a thorough cleaning, and the countertops need to be replaced.

Correspondence:

Association of Towns: 2014 Planning and Zoning summer schools.

Old Business:

Town Hall Steps: Ms Lyon reported to the Board that she spoke with Mr. Cootware in regards to the cost overrun on the Town Hall Steps. He is asking the Board to pay for only half of the concrete cost.

Mr. Crump made a motion, seconded by Mrs. Wood to pay Coot's Masonry \$212.00 for the concrete cost overrun on the Town Hall steps. Adopted unanimously.

Generator: Mr. Crump reported that the Bid package is not ready.

Computer upgrades: No info as of yet.

Committee Reports:

Supervisors Report: Supv. Wood reported that we have received a set of stamped plans from the engineer for the Town Office/Court. Mr. Pahler estimated the budget cost at \$568,000.00. Supv Wood reported to the Board that when she met with him the first time he was told that our top budget would be \$300,000.00.

Code Enforcement: Mr. Fukes presented a written report. He reported to the Board that he had sent a letter to a property owner in regards to the condition of the property. The owner lives out of town and rents the property. There has been no action as of yet for clean-up. Mrs. Wood made a motion, seconded by Ms Lyon to send a second letter to the property owner and the renter giving them seven to ten days for clean-up. If there is

no

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responses then issue a citation. Adopted unanimously.

Assessor: Mr. Fukes presented a written report. The computer has been updated and is capable of handling Real Property Version 5 program. Grievance day was held. Three persons grieved their assessment. The Tentative Equalization Rate for 2014 is 100%

Library: Brenda Nicholson reported that they sent two teams to the Book Battle. The Summer Reading Program will start in July.

Highway & Safety: Mr. Green presented a written report. They installed narrow bridge ahead signs near the bridge on the Converse Road. Deputy Supervisor Lyon thanked Mr. Green for installing the flag pole at the Ft. Jackson Park.

Fire and Rescue: Mr. Crump reported on the calls, man hours, training and work detail for the month. They held two fund raisers.

BHLS: Mr. Sochia reported trees have been planted and the roof is going to need some repairs.

Groundskeeper: Mr. Wood reported he has been mowing and trimming. He also reported that the bridge in the park needs to be repaired. The Board asked him to mow and trim the new entrance to the Ft. Jackson Park. Gary Pecore donated the mulch for around the bushes at Town Hall.

New Business:

Dog Control Officer Inspection: inspection was completed on May 27 and was rated satisfactory.

Town of Brasher: asking the Board to support the Task Force in re-negotiating agreement.

Key Bank update to Card member Agreement: Ms Potter introduced the following resolution with a second by Mr. Crump:

Amendment to KeyBank Business MasterCard® Card member Agreement

KeyBank National Association, a national banking association located at 127 Public Square, Cleveland, Ohio (herein "**KeyBank**") provided TOWN OF HOPKINTON (herein "**Customer**") a change in terms agreement dated on or about August 20, 2013, informing Customer that KeyBank has purchased and taken over the servicing of Customer's credit card account (the "**Account**") and in furtherance of such activities was changing certain of the terms of said account in accordance with such change in terms notice, one of such terms being the replacement of the existing Card member Agreement with the KeyBank Business MasterCard Card member Agreement effective October 4, 2013 (herein the "**Card member Agreement**").

Whereas, it has come to KeyBank's attention that Customer is a public entity and therefore may be subject to increased scrutiny under various federal, state and local laws;

Whereas, KeyBank has decided that it does not desire to offer Cash Advance and Balance Transfer services (as such terms are defined in the Card member Agreement) to Customers who are deemed to be public entities in the sole discretion of KeyBank;

Whereas, KeyBank has decided that it must either amend the Card member Agreement to incorporate its prohibition on offering Cash Advance and Balance Transfer services to Customer, or close the Account if Customer is unwilling to accept the referenced changes.

Now, therefore, in consideration of continuing the account relationship and the mutual promises herein contained, the parties hereby agree as follows:

1. KeyBank amends the Card member Agreement by replacing the first paragraph of the section entitled "USING THE ACCOUNT" and replacing it with the following paragraph:

You may use the Account only for business and commercial purposes. You may not use the Account for (1) Personal, family, or household purposes, (2) illegal purposes, or (3) internet gambling (even if legal). Additionally, where Company is determined by KeyBank in its sole discretion to be a public entity, you may not use the Account to effect Cash Advances or Balance Transfers. However, Company is still responsible

for any transactions that you enter into in violation of this Agreement.

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2. KeyBank amends the Card member Agreement by deleting the "Balance Transfers and Fees" row and the "Cash Advances and Fees" row under the section entitled "USING THE ACCOUNT" and replacing such rows with the following rows:

USE	WHAT IT MEANS	HOW IT AFFECTS THE ACCOUNT
Balance Transfers and Fees	You can transfer balances to your Account by contacting us. We will charge a Balance Transfer fee on the amount of each Balance Transfer, as set forth in the Rates and Fees table.	We permit Balance Transfers from most accounts issued by other banks. We do not permit Balance Transfers from other accounts or loans with us or any of our affiliates. We do not permit Balance Transfers if Company is a public entity.
Cash Advances and Fees	You may obtain cash from ATMs or at banks. We will charge a Cash Advance fee or Cash Equivalent fee on the amount of each Cash Advance, as set forth in the Rates and Fees table.	We treat certain transactions as Cash Advances. See the Cash Advance section under Your Account Terms, above. We do not permit Cash Advances if Company is a public entity.

The provisions of the Amendment shall modify and amend the Card member Agreement to the extent herein provided. Except as otherwise expressly provided in this Amendment, all other terms and conditions of the Card member Agreement shall remain in full force and effect.

In accordance with the change in terms notification that was sent to you contemporaneously with the Amendment, this Amendment shall become effective on and after July 11, 2014, without signature or further notice. If you continue to use the Account after the effective date, you will be deemed to have accepted the changes to your Account.

Vote: Supervisor Wood Aye, Councilpersons Lyon Aye, Sochia Aye, Crump Aye, Potter Aye.

Energy Meeting: Councilperson Potter attended the forum on alternate energy resources. They talked about Project Management and financing. They talked about group buying with schools and other towns to reduce the costs.

Proposed Municipal/Court Building: The Board discussed putting the project out for bid. Ms Potter made a motion, seconded by Mr. Sochia to have the Supervisor meet with the Town Attorney and prepare the needed documents to proceed with the bid process. Adopted unanimously.

Mr. Crump made a motion, seconded by Mr. Sochia to adjourn the meeting.

Meeting was adjourned at 8:15 p.m.

Respectfully Submitted

Vickie French

RMC